



The Water Works Board of the City of Auburn  
 1501 W. Samford Avenue  
 Auburn, Alabama 36832  
 Phone: 334-501-3050 Fax: 334-501-7292  
 serviceorder@auburnalabama.org

**Services Transfer Form**

Please fill out all the information below. **A copy of a valid State or Government issued Identification Card is required to initiate service.** The ID may be faxed to (334) 501-7292 or emailed to serviceorders@auburnalabama.org. Contact the Utility Billing Office at (334) 501-3050 or serviceorders@auburnalabama.org for more information.

**\*NOTE\***- There is a \$15.00 service charge for all service transfers. Service can usually be connected the same day, except during peak work periods, as requested provided we receive the request by 1:00 p.m. CST.

Name: \_\_\_\_\_

Name of Authorized User (optional): \_\_\_\_\_

Current address of service (include Apt #): \_\_\_\_\_

New address of service (include Apt #): \_\_\_\_\_

Current Service Deactivation Date: \_\_\_\_\_ New Service Activation Date: \_\_\_\_\_

Billing address: \_\_\_\_\_

Social Security #: \_\_\_\_\_ DOB (MM/DD/YYYY): \_\_\_\_/\_\_\_\_/\_\_\_\_

Driver's License # or Passport #: \_\_\_\_\_ DL State: \_\_\_\_\_

Primary Phone #: \_\_\_\_\_ Cell Phone? Yes or No **May we contact you via text message? \_\_\_Yes \_\_\_No**

Alternate Phone #: \_\_\_\_\_ Cell Phone? Yes or No (Message and data rates may apply).

Email Address: \_\_\_\_\_

Billing Preferred (**circle one**): E-Bill Paper Bill Both Paper/E-Bill

***By subscribing to water, sewer, and garbage service, I agree to follow the rules, regulations, and policies as amended, of those service providers.***

***COPY OF VALID PHOTO ID REQUIRED***

Signature: \_\_\_\_\_ Date Signed: \_\_\_\_\_